

Paradise Hills Special Zoning District Commission

Meeting Minutes | August 15, 2024

(Meeting held over Zoom)

Commissioners:

Elizabeth Haley, Chair
Kimberley Fleck
Pete Reser

Commissioners Cardenas and Vaughn are absent.

Public Participants:

Jose Valenzuela, 5709 Alegria Rd NW
Laura Burnett, unknown
Brian Ortiz, 10012 Park Lane NW
Ron Wilson, 10309 Timan Ct NW

1. Call to Order, Roll Call by the Commissioners to establish a Quorum

a. The meeting was called to order at 6:31 PM. Roll call was taken and a quorum was established except for instances where Commissioner Haley has recused herself.

2. Proceed with a 'vote to approve the Agenda', a crucial step that sets the course of the meeting and ensures all topics are covered.

a. The agenda was approved by all Commissioners present.

3. Public Comments

a. Brian Ortiz, B Square Construction, 10012 Park Lane NW (contractor)

i. Mr. Ortiz is requesting a variance and expected that to be approved tonight, but he was notified that since he was not placed on the agenda formally, he will need to attend the next meeting where we will decide about the variance.

ii. Mr. Ortiz was asked to upload a new site plan with more detailed information on easements and dimension lines.

b. Jose Valenzuela, 5709 Alegria Rd NW

- i. Mr. Valenzuela is requesting a permit to redo his flat roof to make it sloped. This is to stop the leaks he's currently experiencing.
- ii. He is acting as his own contractor and started this project without a permit and was red tagged by Bernalillo County, who told him he first has to get a permit from the PHSZD Commission.
- iii. He sent the site plan and all other documentation to our P.O Box along with a check. Treasurer Pete Reser confirmed we did receive the check, but could not locate any other documentation. We asked Mr. Valenzuela to submit his application using the online form and he agreed to do that.
- iv. This permit will be reviewed and we asked Mr. Valenzuela to come to the next meeting on August 22, 2024.

c. Ron Wilson, 10309 Timan Ct NW

- i. Mr. Wilson was attending to get the status of his permit application.
- ii. His documentation is missing the cost estimate, so we've asked him to send that. Once we have that, we can proceed with review.

d. Laura Burnett, unknown

- i. Ms. Burnett was unable to mute herself, but sent messages to Commissioner Haley in the chat letting her know that she was present to observe the meeting and had no outstanding projects that needed to be discussed. She had interest in the agenda item about the Unser project.

4. A report to the Commission regarding nonconforming PHSZD zoning permit application: the Commission will review unresolved applications due to missing supporting documents, unpaid or partially paid permit fees, or nonconforming projects requiring a variance or rejection, ensuring a thorough and fair review process that upholds the integrity of our zoning regulations.

- a. Other than the ones discussed during public comments, there were none.

5. Commissioners will review the status of pending enforcement actions.

- a. Bernalillo County has been red tagging walls in the neighborhood. As Mr. Hogg's wall (10101 Park Lane NW) was something that the Commission determined to be problematic, Commissioner Haley asked if she should call the enforcement entity for Bernalillo County to let them know of problem properties

like Mr. Hogg's. The Commission agreed that this was a good idea. As there are a lot of problem properties in Paradise Hills, it will be difficult to create a comprehensive list without going through the whole neighborhood, so we will focus on just the problem properties that we know exist at present.

6. Vote to approve any completed Minutes.

a. The completed minutes sent on July 25th for the May 23rd, June 13th, and July 11th meetings were approved and will be published to the website.

7. Engage in a comprehensive 'discussion of Commissioner's recommendations and comments on new and continuing 2024 expenses', a vital part of the meeting where all members can contribute their insights and suggestions. Changes are proposed for the designation of one Gmail account for all online invoicing.

a. Commissioner Haley needs her dock replaced.

b. After some research into Wix alternatives, it appears that the cost of moving to another provider would not be as beneficial as we first thought.

8. Review of posted ordinance revisions as of Thursday, August 15, 2024.

a. Deferred.

9. First reading of Off-street and On-site Parking and Loading; continued discussion of On-site parking for R-1 Single Family Residential, R-2 Medium-Density Housing, and R-3 High-Density Housing and Commercial Parking.

a. Deferred.

10. Reading of the Dark Skies Zoning Ordinances.

a. Deferred.

11. Calendar for publication and approval of pending Ordinance Legislation.

a. Deferred.

12. Report on Unser Information to Bernalillo County

a. Commissioner Haley gave a summary of where we are on this for Ms. Burnett, who attended because she was interested in this agenda item.

b. Unser sound attenuation wall project has stalled. Representative Charlotte Little, during the last full session last year, was trying to engage more planning and state funds for the project but it appears that the funds have been used elsewhere. It was a minor amount, but we are still unsure where that money has gone.

13. Announcements and Proposed New Business

a. Commissioner Fleck let the Commission know that she has some administrative proposals she'd like to bring up at the next meeting and Commissioner Haley added that to the next meeting's agenda.

14. Adjourn to the next scheduled meeting.

a. Meeting adjourned at 8:03 PM.

Transcribed on 8.15.2024
by Kimberley Fleck, Secretary
Approved on 8.22.2024