

Paradise Hills Special Zoning District Commission

Meeting Minutes | April 25, 2024

(Meeting held over Zoom)

Commissioners:

Elizabeth Haley - Chair

Abel Cardenas

Kym Fleck

Pete Reser

Commissioner Vaughn is absent.

Public Participants:

Tiffany Dixon, resident (10307 La Paz Dr NW)

Tammy Montoya, resident (10420 Trevino Loop)

1. Call to Order, Roll Call by the Commissioners to establish a Quorum.
 - a. The meeting was called to order at 6:30 PM. Roll call was taken, and a quorum was established except for situations where Commissioner Haley has recused herself.
2. Vote by the Commissioners present to approve the agenda.
 - a. The agenda was approved.
3. Public Comments
 - a. Tammy Montoya (10420 Trevino Loop)
 - i. Ms. Montoya is in attendance asking for an update on her complaint against the property owner (Mr. Elbert Hogg) at 10101 Park Lane NW.
 - ii. Commissioner Haley has drafted the letter to Mr. Hogg and will send the draft to Commissioner Fleck for review before mailing.
 - b. Tiffany Dixon, 10307 La Paz Dr NW
 - i. Ms. Dixon is requesting a refund of her solar permit fee of \$250.00, as the project never went through. Her partner, Brad Schrag, was later in attendance to discuss the same matter.

- ii. Commissioner Cardenas moved that the Commission refund \$210.00 (not including the \$40.00 administrative application fee) to Brad Schrag, the person who wrote the check to the Commission. Commissioner Fleck seconded that motion. All except Commissioner Haley (who had recused herself) were in favor and Commissioner Reser will send the refund to Mr. Schrag.
- 4. PHSZD Enforcement Report on 10240 Belnap (Joint Inspection with Bernalillo County Health and Safety), Property owner is Thomas House
 - a. Commissioner Haley shared the draft of the letter to Mr. House. Commissioner Reser moved that we accept the revisions to say between 14 and 30 days and stipulating an appearance at a Commission meeting. Commissioner Cardenas seconded that motion. All were in favor, with Commissioner Haley recused.
- 5. PHSZD Complaint for 10101 Park Lane NW, Property Owner is Elbert Lee Hogg (Complaint received)
 - a. Commissioners Haley and Cardenas will do a door knock this Saturday (time to be determined later) in order to speak to Mr. Hogg in person.
 - b. Commissioner Haley has a draft letter for Mr. Hogg ready to go and will send that to Commissioner Fleck for review before mailing.
- 6. Report on conforming PHSZD zoning permit applications—the percentage of non-conforming, incomplete applications or manual corrections, action items, and correction requests.
 - a. The applications are increasing because of reinitiation of solar projects.
 - b. Commissioner Haley will send information about how to do the solar permits to Commissioner Fleck.
- 7. Vote to approve any completed Minutes.
 - a. Commissioner Fleck sent the transcribed minutes from the 4/11 and 4/16 meetings. Commissioner Haley has not had a change to review, so we will defer approval until the next meeting.
- 8. Discussion of Commissioners recommendations and comments on new and continuing 2024 expenses.
 - a. Commissioner Haley requested a new modem for her computer. All were in favor of that purchase.

- b. Commissioner Haley discussed purchasing a laptop for Commissioner Fleck. Commissioner Fleck reports that she does not need one at the time, but we will reconsider in the future.
 - c. Commissioner Fleck reminded the Commission that when the Zoom subscription renews, she needs to be added so that she can host and record the meetings, which will make gathering and transcribing the minutes easier.
- 9. Review of posted ordinance revisions as of Thursday, April 25, 2024; Discussion of Off-Street Parking and Loading; continued discussion of On-site parking R-2 Medium-Density Housing, and R-3 High-Density Housing
 - a. Commissioner Haley will send draft of nuisance ordinance for review this weekend.
- 10. Calendar for publication and approval of pending Ordinance Legislation
 - a. Deferred until the Commission reviews the ordinance and our attorney, Mr. Yntema reviews.
- 11. Joint Powers Agreement with Bernalillo County
 - a. Commissioner Haley has not had time to work on this.
- 12. Report on UNSER information from Bernalillo County
 - a. Commissioner Haley reports she is about halfway done with this.
- 13. Announcements and Proposed New Business
 - a. None.
- 14. Adjourn to the next scheduled meeting.
 - a. The meeting was adjourned at 8:06 PM.

Transcribed on 4.25.2024
by Kimberley Fleck, Secretary
Approved on 6.13.2024